

CONSTITUTION

Article I

Name and Purpose

This Private Organization will be known as the McDonough High School JROTC Booster Club and is established as a non-profit organization. The purpose of the Booster Club is to promote the morale and welfare of all Cadets enrolled in the McDonough JROTC program and in so doing promote fellowship among said individuals. Further, to support selected JROTC projects as determined by the membership.

Article 2

General Provisions

The McDonough JROTC Booster Club operates within the local community and McDonough High School. The Booster Club operations only with the consent of the School Principal. Operation is contingent on compliance with requirements and conditions of all applicable Board of Education Regulations and Instructions.

The membership is liable under the laws of Maryland for Organization debts in the event the Booster Club's debts are insufficient to discharge liabilities.

Article 3

Officers and Governing Body

The Officers of the McDonough JROTC Booster Club Council shall consist of the President, Vice President, Recorder and Treasurer.

In the event a vacancy occurs in any elective office, the President shall appoint a regular member to serve in the vacated office for the remainder of the term.

If the Presidency becomes vacant, the Vice President will assume the office of the President.

The School Principal and Senior JROTC Instructors will act in an advisory role. They will resolve all disputes between the council and any Booster Club member. Their decision on all disputes will be final.

Article 4

Membership or Patronage

Membership is voluntary and is open to the general public who has or is familiar with Cadets enrolled in the McDonough JROTC program.

Article 5

Method of Financing

Financing for the Council shall be through fundraising activities (i.e., bake sales, pizza sales, car washes, raffles, etc.). The McDonough JROTC Booster Club Treasurer will account for all funds raised. Funds will then be turned over to the McDonough High School Financial Secretary and deposited into the existing JROTC Booster Club expense account. Individual members are liable for the organization's debts in the event liabilities upon dissolution exceed assets. All fundraisers will be approved by the JROIC Instructors and the School's Principal.

Article 6

Activities

The McDonough JROTC Booster Club shall sponsor programs to enhance the morale and welfare of the Cadets of the McDonough JROTC Program as determined by the voting members, JROTC Instructors and the School's Principal.

Article 7

Meetings and Quorums

Regular meetings of the membership may be called at any time upon request of the President or upon written request of 75 percent of the active membership. After the meeting has been duly advertised, those in attendance will constitute a quorum sufficient to conduct the meeting. A majority of all active members present will be sufficient to approve any action or decide any issue.

Special meetings of the Booster Club may be held at the discretion of the President, JROTC Instructors or the School's Principal.

A majority vote of representatives present will be required for acceptance of all actions presented for adoption during regular and special meetings.

Article 8

Adoption and Amendments

This constitution may be altered or amended by a vote of the majority members present at any regular or special meeting, subject to final approval from the School Principal.

Amendments may be proposed at any future meetings. If a majority of members present vote in favor of the amendment, it will be presented to the School Principal for approval.

Article 9

Dissolution

In case of dissolution of the organization, funds in the treasury at the time will be used to satisfy any outstanding debts, liabilities, or obligations. The balance of these assets thereof will be donated to the McDonough High School JROTC Expense Account.

Signature: <u>Jolita C. Moton</u>	<u>Patrick Malherek</u>	<u>Garth Bowling</u>
Jolita C. Moton	Patrick Malherek	Garth Bowling
President	Major, USA (Ret)	Principal
JROTC Booster Club	Senior Army Instructor	McDonough High School

Date: <u>19 Jan 06</u>	<u>19 Jan 06</u>	<u>1-20-06</u>
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BYLAWS

Article 1

Duties of Officers

The President will chair all meetings, conduct business, ensure minutes are recorded, and distributed. He/She also appoints members of each standing committee and each special committee established by the McDonough JROTC Booster Club Council and performs such general executive functions as may be necessary.

The Vice President shall facilitate meetings during the President's absence. He/She will assist the President in the execution of his/her office and be parliamentarian for the council. As the parliamentarian, the Vice President is expected to be familiar with and ensure the guidelines set forth in the current edition of Robert's Rules of Order and the applicable rules set forth in the Constitution, unless otherwise directed by the President, are adhered to.

The Secretary shall execute the following duties and responsibilities:

- A. Keep a written record of all proceedings of the council meetings.
- B. Make copies of the meeting minutes for distribution to all council members. Send a copy of the monthly meeting minutes to the JROTC Instructors, School Principal, and JROTC Booster Club members.
- C. Monitor membership and attendance.
- D. Ensure all members are aware of all meeting dates, times, and locations.
- E. In the absence of both the president and vice president, the recorder shall call the meeting to order and act as the president.

The Treasurer shall be responsible for all accounting and financial transactions to include fund raising activities performed by the JROTC Booster Club. The treasurer is not automatically in charge of fund raising activities, committees will be established to raise funds. All funds raised will be deposited into the JROTC Booster Club account.

The President and Treasurer may authorize expenditures from this account through a request to the school's Financial Secretary.

Article 2

Election and Voting

Elections will be held the first meeting in October. Nominations, discussions, and elections will be conducted in the same forum. Members are selected by a majority vote from those members in "good standing" and in the case of a tie; the president will make the deciding vote with all results being announced immediately.

Article 3

Dues or Fees

If it becomes necessary for the McDonough JROTC Booster Club to solicit funds from members, payments of funds are voluntary.

Before the McDonough JROTC Booster Club can solicit funds it must be approved by the voting members, JROTC Instructors and School Principal.

Article 4

Standing Committees

The McDonough JROTC Booster Club Council shall establish and can appoint Members to handle special fundraiser events.

The Council can also plan and manage fundraising activities. These activities must be coordinated with the JROTC Instructors and the School Principal.

Article 5

Finances and Taxes

The McDonough JROTC Booster Club will comply with all federal, state, and local laws according to the 501 (c) (3) of the Internal Revenue Code for Non-Profit Organizations.

Article 7

Awards/Gifts

The McDonough JROTC Booster Club can provide an award or gift for any special occasion as requested by the JROTC Instructors, School Principal or Club Members.

Signature: Jolita Moton
Jolita C. Moton
President
JROTC Booster Club

Patrick Malherek
Patrick Malherek
Major, USA (Ret)
Senior Army Instructor

Garth Bowling
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Principal
McDonough High School

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